

ACL Business & Tax Consulting LLC

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Your privacy is important to us. Read the following privacy policy.

We collect nonpublic personal information about you from various sources, including:

- * Interviews regarding your tax situation
- * Applications, organizers, or other documents that supply such information as your name, address, telephone number, Social Security Number, number of dependents, income, and other tax-related data
- * Tax-related documents you provide that are required for processing tax returns, such as Forms W-2, 1099R, 1099-INT and 1099-DIV, and stock transactions
- * Cellular Phone Numbers & Text Messaging

We collect mobile phone numbers **only when voluntarily provided by the client** for communication purposes.

When you provide a mobile number, you may receive:

- Appointment reminders
- Tax return updates
- Requests for documents
- Compliance notifications
- Customer service communications

We do not send unsolicited marketing messages.

Consent to Receive Text Messages

By providing a mobile phone number to ACL Business & Tax Consulting, you consent to receive SMS or MMS messages related to your account and services.

Consent is obtained through:

- Client intake forms *Written or electronic authorization* Verbal consent recorded in client records *Message frequency varies.* Message and data rates may apply.

We do not disclose any nonpublic personal information about our clients or former clients to anyone, except as requested by our clients or as required by law.

We restrict access to personal information concerning you, except to our employees who need such information in order to provide products or services to you. We maintain physical, electronic, and procedural safeguards that comply with federal regulations to guard your personal information.

If you have any questions about our privacy policy, contact our office at (281)667-4656.

Sincerely,

ACL Business & Tax Consulting LLC